

Library Board of Trustees

November 8, 2023

Minutes

1. **Call to Order:** The Library Board of Trustees meeting was called to order by Board Chair Wendy Slatkin at 4:05 p.m.

2. **Roll Call: Present:** Board Chair Wendy Slatkin, Board Members: Lynn Olson, Lester Sandy,

Absent: Board members Ralph Cavallo, Jim Flock

Other: Interim Library Director Adam Tuckerman, Assistant City Manager Stephen Parker, Operations Manager Martha Ulate

3. **Oral Communications:** None offered.

4. **Approval of Minutes:** Lester Sandy moved to approve and Lynn Olson seconded the minutes for the October 11, 2023 meeting be approved as submitted.

5. **Correspondence/Communications -** None offered

6. **Old Business:** None offered.

7. **New Business:** None offered.

8. **City Management Report:** Assistant City Manager Stephen Parker stated preparation work for the elevator will begin December 4, 2023 and construction for the renovation project will begin on December 11, 2023. November city events taking place: Thanksgiving Day Turkey Trot November 23rd, City tree lighting and the City of Upland Hometown Holiday Parade & Faire December 9, 2023. LSS contract negotiation is underway for 2024.

9. **Statistical Summary Report:** Board reviewed the statistical summary report.

10. **Library Management Report:** Board reviewed the Statistical summary report.

11. **Literacy Report:** The Board reviewed the Literacy report.

12. **Friends of the Library:** Friends of the Library Lynn Olson reported funding for the following events and departments:

\$1,300 for Adult Programs-Adult Craft Program, Spice of the Month and the Seed Library
Funding was granted for the monthly Bookenders book reads.
Funding was granted for Literacy for Live Zoom access.
Lynn mentioned that the BookSeller is thriving not only in sales but with material donations.

13. Adjournment: The meeting was adjourned at 4:50 p.m.

Submitted By: 
Martha Ulate, Operations Manager

Approved: 12-13-23